



**Civil
Site Planning
Environmental
Engineering**

133 Court Street
Portsmouth, NH
03801-4413

January 4, 2019

Juliet T. H. Walker, AICP, Planning Director
City of Portsmouth Municipal Complex
Planning Department
1 Junkins Avenue
Portsmouth, New Hampshire 03801

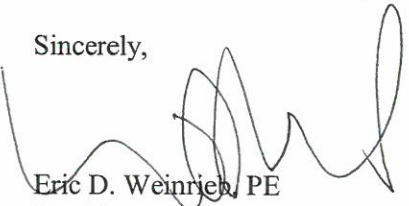
**Re: Site Plan Approval - Request for 1 Year Extension
Assessor's Map 285, Lot 5
Bourassa Construction
85 Heritage Avenue
Altus Project #P4791**

Dear Juliet:

On behalf of DG Bourassa, LLC and Bourassa Construction, (Altus) respectfully requests a 1-year extension for the Site Review Approval for the improvements to 85 Heritage Avenue. The approval was granted on February 20, 2018 as indicated in the attached Letter of Decision. Due to unforeseen circumstances, the owner was not able to commence work prior to the winter season, but intends to construct the improvements in 2019 when weather and site conditions allow.

Please call us if you have any questions or need any additional information.

Sincerely,



Eric D. Weinrich, PE
President

wde/4791-PB-Ext Request

Enclosure

Ecopy: Gary Bourassa



CITY OF PORTSMOUTH

Community Development Department
(603) 610-7281

Planning Department
(603) 610-7216

PLANNING DEPARTMENT

February 20, 2018

Gary Bourassa
DG Bourassa, LLC
145 Union Street
Stratham, NH 03885

RE: Site Review Application for Property Located at 85 Heritage Avenue

Dear Mr. Bourassa:

The Planning Board, at its regularly scheduled meeting of February 15, 2018, considered your Site Review application for the replacement of 4,300 \pm s.f. of gravel and broken pavement with new pavement and the addition of 4,170 \pm s.f. of new pavement, with related paving, lighting, utilities, landscaping, drainage and associated site improvements.. As a result of said consideration, the Board voted as follows:

- A. Voted to determine that the application is complete according to the Site Plan Review Regulations and to accept the application for consideration.
- B. Voted to **grant** Site Plan approval with the following stipulation:
 1. The Site Plan (Sheet 2) shall be recorded at the Registry of Deeds by the City or as deemed appropriate by the Planning Department.

Three complete sets of revised Site Plans must be provided to the Planning Department, along with a pdf version.

The Site Plan Review process is not complete until a Site Review Agreement has been fully executed and a Site Review bond (i.e. Irrevocable Letter of Credit, Surety Bond or cash) has been approved by the City.

As a reminder, digital as-built plans are required in a CAD or ESRI file format prior to the release of your Site Review Bond. Please refer to the Site Plan Review Regulations for special requirements.

The City's Land Use Compliance Agent, Vincent Hayes, will be inspecting the work during construction.

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RE: 85 Heritage Avenue
February 20, 2018

The minutes and audio recording of this meeting are available through the Planning Department.

Very truly yours,



Juliet T.H. Walker, Planning Director
for Dexter Legg, Chairman of the Planning Board
JTHW:jms

cc: Robert Marsilia, Building Inspector
Rosann Maurice-Lentz, City Assessor
Eric Weinrieb, P. E., Altus Engineering